

**ANNUAL WORK PLAN
ALABAMA SOIL AND WATER CONSERVATION
SOCIETY
2006-2007**

Activity	Who	Date(s)
PLANNING & DEVELOPMENT		
Quarterly meetings of Executive Committee to plan activities and promote SWCS agenda in Alabama.	President, Executive Committee and Committee Chairs	Quarterly
President Elect attend National SWCS meeting in preparation for upcoming year.	President Elect	Annually
INFORMATION TO MEMBERSHIP		
Publish newsletter quarterly and publish on web and distribute by mail as needed.	Joyce Nicholas	Quarterly
Coordinate updates of web site to provide information to membership, new member prospects and the general public.	Ann Cross	Quarterly
Develop minutes and financial reports for all Executive Bd. and the Annual Chapter meeting and post for member information.	Ann Cross Zona Beaty	Quarterly
PROFESSIONAL DEVELOPMENT		
Annual Meeting (Technical) Develop technical program opportunities to provide CEU's for CCA's, CPESC's, Engineers, Soil Scientists, Foresters, and other related field as requested.	Certification Committee	Semi-Annually
Provide CPESC Exam Review Course and Exam opportunities for candidate CPESCs Training to interested members in preparation for CPESC exam.	Earl Norton	Semi-Annually
Maintain Erosion and Sediment Control Handbook in cooperation with State Soil and Water Conservation Committee	Chapter President, Treasurer and Earl Norton	Annually

Provide professional development opportunities for continuing education credits for Certified Crop Advisors.	Ben Moore	Annually
Initiate the SWCS Leadership Development Internship to encourage and develop potential officers for SWCS.	Leadership Development Committee and State President	Annually
PROMOTIONAL ACTIVITIES		
Land Judging – Provide judges and awards for contests throughout the state.	Executive Committee members	Annually
Science Fairs – Provide judges and awards for contests throughout the state.	Executive Committee members	Annually
Water Festivals – Provide workers and financial assistance as needed throughout the state.	Executive Committee members	Annually
ADMINISTRATIVE		
File Chapter Core Activity Report to National SWCS organization.	President/ Secretary	Annually
File appropriate reports to maintain legal status in the state.	Secretary	Annually
Develop and maintain annual budget and monitor spending during year.	Treasurer	Quarterly
MEMBERSHIP		
Membership emphasis to encourage new memberships and maintaining existing members	Membership Committee	Annually
Work with Student University Chapter sponsors to promote student membership and support on-campus promotional activities.	Alabama A&M and Auburn University Chapter Sponsors	Quarterly

LEADERSHIP AND DEVELOPMENT		
Develop and maintain Annual Work Plan	Chapter Leadership Development Committee	Annually
Develop and/or maintain Chapter Strategic and Long Range Plans	Chapter Leadership Development Committee	Annually
AWARDS		
Receive nominations and select awards recipients for the Annual Meeting	Chapter Awards Committee	Annually
OFFICER ELECTIONS		
Chapter Nominating Committee will provide membership a slate of officers at the Annual Chapter Meeting	Chapter Nominating Committee	Annually