

**ANNUAL WORK PLAN
ALABAMA SOIL AND WATER CONSERVATION
SOCIETY
2007-2008**

Activity	Who	Date(s)
PLANNING & DEVELOPMENT		
Quarterly meetings of Executive Committee to plan activities and promote SWCS agenda in Alabama.	Steve Musser, Executive Committee and Committee Chairs	Quarterly
President Elect attend National SWCS meeting in preparation for upcoming year.	Francisco Arriaga, Leadership Development Interns	Annually
INFORMATION TO MEMBERSHIP		
Publish newsletter quarterly and publish on web and distribute by mail as needed.	Joyce Nicholas and Randall East	Quarterly
Coordinate updates of web site to provide information to membership, new member prospects and the general public.	Anne Cross	Quarterly
Develop minutes and financial reports for all Executive Bd. and the Annual Chapter meeting and post for member information.	Anne Cross Andrew Price	Quarterly
PROFESSIONAL DEVELOPMENT		
Annual Meeting (Technical) Develop technical program opportunities to provide CEU's for CCA's, CPESC's, Engineers, Soil Scientists, Foresters, and other related field as requested.	Certification Committee- Ben Moore, Kirk Iversen and Perry Oakes	Semi-Annually
Provide CPESC Exam Review Course and Exam opportunities for candidate CPESCs Training to interested members in preparation for CPESC exam.	Earl Norton	Semi-Annually
Educational Opportunities to meet training needs.	Perry Oakes and Eddie Jolley	Quarterly

Maintain Erosion and Sediment Control Handbook in cooperation with State Soil and Water Conservation Committee	Francisco Arriaga, Andrew Price and Earl Norton	Annually
Provide professional development opportunities for continuing education credits for Certified Crop Advisors.	Ben Moore and Perry Oakes	Annually
Initiate the SWCS Leadership Development Internship to encourage and develop potential officers for SWCS.	Steve Musser and Bill Hughes	Annually
PROMOTIONAL ACTIVITIES		
Activities supported by SWCS encourage advancement in soil and water conservation in Alabama.	Executive Committee members	Annually
ADMINISTRATIVE		
Annual Chapter Activity Report to National SWCS organization.	Kirk Iversen	Annually
File appropriate reports to maintain legal status in the state.	Anne Cross	Annually
Develop and maintain annual budget and monitor spending during year.	Andrew Price, Steve Musser	Quarterly
Complete and submit income tax reports.	Andrew Price	Annually
MEMBERSHIP		
Membership emphasis to encourage new memberships and maintaining existing members	Skip Ragsdale and Membership Committee	Annually
Work with Student University Chapter sponsors to promote student membership and support on-campus promotional activities.	Alabama A&M and Auburn University (vacant) Chapter Sponsors	Quarterly
LEADERSHIP AND DEVELOPMENT		
Develop and maintain Annual Work Plan	Bill Hughes	Annually
Develop and/or maintain Chapter Strategic	Bill Hughes	Annually

and Long Range Plans		
AWARDS		
Receive nominations and select awards recipients for the Annual Meeting	Heidi Richards and Chapter Awards Committee	Annually
OFFICER ELECTIONS		
Chapter Nominating Committee will provide membership a slate of officers at the Annual Chapter Meeting	Ben Moore and Chapter Nominating Committee	Annually